

# Facility Services

## Room Bookings



### Located in the core of Toronto's Financial District

- CFA Society Toronto has meeting space for your next event! Located near the TTC, GO Transit and conveniently accessible through the underground PATH system

Date: 07/26/2018

## Room Information

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### Benefits

- Flexible training and meeting rooms to accommodate your event
- State-of-the-art audio/visual equipment
- Additional space for breakout sessions or meetings
- Professional and knowledgeable staff on-site throughout your meeting

### Basic Packages Include

- Lectern & LCD Projector and built in screen (National Bank Independent Network Alpha & Beta Rooms)
- SMART Board and Projector (Sionna Room)
- Wireless Internet Connection

### Additional Services/AV

- Webinar Packages
- Webinar Recording
- Webcasting
- Videoconferencing
- Ordering of catering services

## Alpha Room



Full Day—\$750  
Half Day—\$500

**Room Capacity**  
Classroom—40  
Hollow Square—32

### National Bank Independent Network—Alpha Room

The Alpha Room is our main training room. It has the versatility of transforming to accommodate any event. It can be set up classroom style, theatre style, boardroom style or you can get creative and use it for a cocktail reception. The Alpha Room is fully equipped with Audio/Visual and is functional for webinars and video conferencing.

## Beta Room



Full Day—\$500  
Half Day—\$350

**Room Capacity**  
Classroom—18  
Hollow Square—20

### National Bank Independent Network—Beta Room

The Beta Room is ideal for board meetings, roundtable discussions and larger meetings. It is spacious enough to accommodate 20 people, yet still has an intimate atmosphere. It is fully equipped with a drop-down screen and lectern and is great for PowerPoint presentations. The Beta Room can also be used as an overflow room for the Alpha Room and can share the same presentation as the screen in the Alpha Room.

Alpha/Beta  
Room

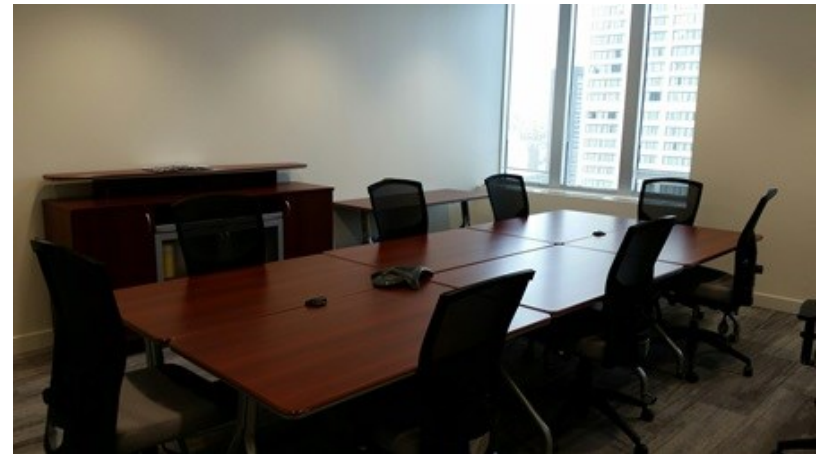
Full Day—\$1,000  
Half Day—\$850

**Room Capacity**  
Classroom—60  
Event—80-90

**National Bank Independent Network—Alpha/Beta Room**

The operable wall between the Alpha & Beta Rooms can be opened up to create a larger space. This combined space is perfect for larger events whether it is a classroom training, lecture or networking opportunity. The combined space offers the opportunity to use dual projectors and screens as well as our audio/video equipment.

## Sionna Room



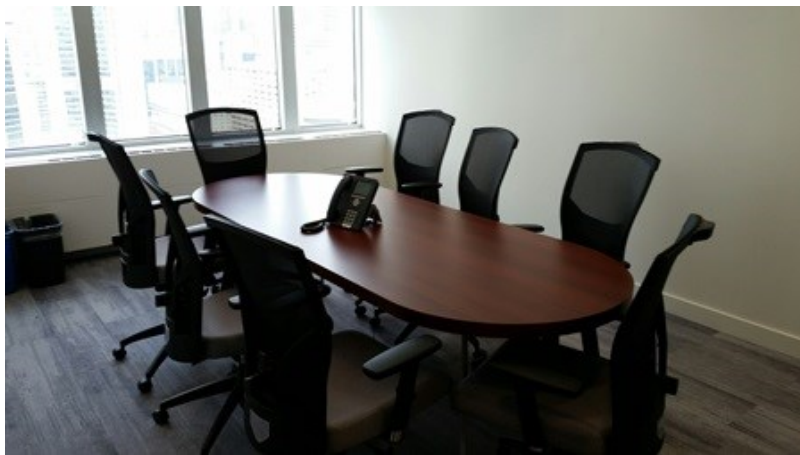
Full Day—\$350  
Half Day—\$275

**Room Capacity**  
Hollow Square—12

**Sionna Room**

Need a small meeting room for a committee meeting, interviews, conference call or roundtable discussion? The Sionna Room and Vanguard Room are perfect for the intimate exchange of ideas.

Vanguard Room



Full Day—\$275  
Half Day—\$200

**Room Capacity**  
Oval Table—8

**Vanguard Room**

Need a small meeting room for a committee meeting, interviews, conference call or roundtable discussion? The Sionna Room and Vanguard Room are perfect for the intimate exchange of ideas

## Additional Fees

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### After-Hours Fees

Regular business hours are from 9:00AM—5:00PM. Additional charges apply for bookings occurring outside of our regular business hours.

After-Hours HVAC Fee*	\$50/per hour
Event Services Fee*	\$50/per hour

\*This fee will apply only if you have booked the meeting rooms for functions running after 6:00PM or on weekends. This charge is implemented by Oxford Building Management to CFA Society Toronto to keep the HVAC system running.

\*\*The Event Service Fee is charged if a room is booked after hours or on weekends. This fee is for staff coverage.

### Discounts

Book more than 3 consecutive days in a row—10%  
Volume Discount for booking multiple times —10%



Member Lounge



Alpha/Beta Room Event

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