

2020 CFA Society Toronto Volunteer Role

Volunteer Role: Mentorship Committee Member

Scope of the Role

CFA Society Toronto's Mentorship Committee is looking for volunteers interested in contributing to the success of the Mentorship Program. The Mentorship Program runs an entire calendar year for participating Mentors and Protégés.

The Mentorship Committee focuses on recruiting, pairing and supporting the needs of the Mentors and Protégés participating in the Society's Mentorship Program. The committee also develops and facilitates monthly mentorship events and programs for program participants.

We invite experienced applicants with a minimum of 8 years of CFA® charterholder and those who have mentoring experience to apply.

Goals

- To promote high quality applications and growth of the mentorship program
- To increase the number (and scope) of successful mentor/protégé events
- To support the expansion of the Program offering by identifying and launching new ideas

Duties and Responsibilities

- Work as a committee to pair mentors and protégés for each mentoring year (November/December)
- Attend monthly committee meetings
- Provide advice/direction to the management office on any challenges that may arise within any given year
- Supervise and provide support to an assigned group of Mentor/Protégé pairings during the year
- Invite desired members for the monthly "A Day in the Life of" Series (min. 6-8 events per year)
- Promote Mentor Program (ongoing)
- Use ongoing survey results to increase number of resources/events to program participants
- Seek out new opportunities for mentorship and mentorship promotion
- Work on a variety of projects to enrich the Mentorship program

Time Commitment

- Position starts immediately
- Term limit for committee members is 3 years with a possible renewal for a second 3 year period (some exceptions may apply)
- Average 4-6 hours per month
- Monthly Committee meetings (additional project work meetings as required)
- Attendance and/or participation in monthly Day in the Life of Series events is encouraged.

Characteristics

- Current Toronto CFA Society member in good standing
- Active participant in Toronto CFA Society events
- Proven project management experience and a willingness to contribute
- Ability to conceptualize and apply new thinking
- Previous experience as a Mentor with the program is required.